

**Class of \_\_\_\_\_ Grade \_\_\_\_\_**

**Class Officers**

Class President

Vice President

Corresponding Secretary

Recording Secretary

Treasurer

Newsletter Writer

Grade Level Philanthropy

**Advisors & Chairs**

Advisor

Co-Advisor

Philanthropy

Hours

Membership

Scholarship

Historian

Telephone & Email

## Committees

\*Chairman

Events can be held in the month indicated. This will keep your class events evenly spaced throughout the year.

Father-Daughter NCL Dinner: <b>(October)</b> Duties: see Standing Rules	
Father-Daughter Class Outing: <b>(November)</b> Plan an outing for the girls and their dads. Create event, invitations, reservations etc.	
NCL Holiday Tea: <b>(December)</b> Duties: see Standing Rules	
Fundraiser/Bake Sale: <b>(General Meeting per assigned month)</b> Organize bake sale at the General Meeting for your class' assigned month. Plus, organize craft sale for the Annual Holiday Tea	
Mother-Daughter Cultural Outing: <b>(February)</b> Plan an outing for the girls and their moms. Suggestions are based on the 6 Year Plan. Create event, invitations, reservations etc.	
Senior Fashion Show: <b>(April)</b> Organize activity assigned to grade level. (opportunity baskets)	
Awards Brunch: <b>(May)</b> Duties: see Standing Rules	

\_\_\_\_\_ **Grade Meeting Schedule**

**Meeting Day** \_\_\_\_\_ **Time:** \_\_\_\_\_

<b>Date</b>	<b>Location</b>	<b>Hostess Co-Hostess</b>
June _____, 2005		
September _____, 2005		
October _____, 2005		
November _____, 2005		
December _____, 2005 Christmas Party		
January _____, 2006		
February _____, 2006 Nominations		
March _____, 2006 Elections		
April _____, 2006		
May _____, 2006		
June 20, 2006 Social/Pool Party		

If you have signed up to be a Hostess or Co-Hostess then you are responsible for getting the snacks to the meeting whether you attend or not. You may trade off with someone else if you both agree. Pot luck means that each family signs up to bring a dish or an item to the party/meeting.

**NCL Riverside CA**  
**Grade Level Planning Calendar**

Advisor: \_\_\_\_\_ Co-Advisor: \_\_\_\_\_

Grade Level: \_\_\_\_\_ Class of: \_\_\_\_\_ Year \_\_\_\_\_ - \_\_\_\_\_

**June**

Meeting Date \_\_\_\_\_ Location \_\_\_\_\_

Activities \_\_\_\_\_

Philanthropy focus \_\_\_\_\_

Cultural, etiquette, or personal development focus \_\_\_\_\_

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**July**

Meeting Date \_\_\_\_\_ Location \_\_\_\_\_

Activities \_\_\_\_\_

Philanthropy focus \_\_\_\_\_

Cultural, etiquette, or personal development focus \_\_\_\_\_

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**August**

Meeting Date \_\_\_\_\_ Location \_\_\_\_\_

Activities \_\_\_\_\_

Philanthropy focus \_\_\_\_\_

Cultural, etiquette, or personal development focus \_\_\_\_\_

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**September**

Meeting Date \_\_\_\_\_ Location \_\_\_\_\_

Activities \_\_\_\_\_

Philanthropy focus \_\_\_\_\_

Cultural, etiquette, or personal development focus \_\_\_\_\_

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**October**

Meeting Date \_\_\_\_\_ Location \_\_\_\_\_

Activities \_\_\_\_\_

Philanthropy focus \_\_\_\_\_

Cultural, etiquette, or personal development focus \_\_\_\_\_

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**November**

Meeting Date \_\_\_\_\_ Location \_\_\_\_\_

Activities \_\_\_\_\_

Philanthropy focus \_\_\_\_\_

Cultural, etiquette, or personal development focus \_\_\_\_\_

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**December**

Meeting Date \_\_\_\_\_ Location \_\_\_\_\_

Activities \_\_\_\_\_

Philanthropy focus \_\_\_\_\_

Cultural, etiquette, or personal development focus \_\_\_\_\_

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**January**

Meeting Date \_\_\_\_\_ Location \_\_\_\_\_

Activities \_\_\_\_\_

Philanthropy focus \_\_\_\_\_

Cultural, etiquette, or personal development focus \_\_\_\_\_

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**February**

Meeting Date \_\_\_\_\_ Location \_\_\_\_\_

Activities \_\_\_\_\_

Philanthropy focus \_\_\_\_\_

Cultural, etiquette, or personal development focus \_\_\_\_\_

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**March**

Meeting Date \_\_\_\_\_ Location \_\_\_\_\_

Activities \_\_\_\_\_

Philanthropy focus \_\_\_\_\_

Cultural, etiquette, or personal development focus \_\_\_\_\_

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**April**

Meeting Date \_\_\_\_\_ Location \_\_\_\_\_

Activities \_\_\_\_\_

Philanthropy focus \_\_\_\_\_

Cultural, etiquette, or personal development focus \_\_\_\_\_

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**May**

Meeting Date \_\_\_\_\_ Location \_\_\_\_\_

Activities \_\_\_\_\_

Philanthropy focus \_\_\_\_\_

Cultural, etiquette, or personal development focus \_\_\_\_\_

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## National Charity League Inc. - Riverside CA Chapter Six Year Plan

Grade	Minimum League Hours Required	Minimum Philanthropy Hours Required	Cultural Outing	Required Social Attendance	Suggestions for Class Programs
7	10	See NCL 2005-2006 Recommendations 10 Hours	One required outing per year, such as (but not limited to)  Theater  Symphony  Historical Sites  Museums  etc.  <i>(Grade level classes may combine for better group rates and to promote Inter-class friendships.)</i>	Monthly Meetings,  Holiday Tea,	Self-esteem & Fitness Preparation for Middle School Etiquette (including introductions, table manners, RSVP's), Meeting Know-how (what is an agenda, officer's responsibilities)
8	10	See NCL 2005-2006 Recommendations 10 Hours		Senior Fashion Show,	Self-esteem, Preparation for High School, Study Skills, Fashion & Make-up, Skin Care, Nutrition, First Aid, Self-defense.
9	15	See NCL 2005-2006 Recommendations 15 Hours		Awards Brunch,  Mother-Daughter	Self-esteem Dating, Friendships, Assertiveness Training, Rape Prevention
10	15	See NCL 2005-2006 Recommendations 15 Hours		Cultural Event,  Father-Daughter	Self-esteem Stress & Problem Solving, Career Choices, Car Care
11	15	See NCL 2005-2006 Recommendations 15 Hours		Event and  Father-Daughter	Self-esteem College Guidance Money Management Job Hunting (Interview Techniques) Confidence Building
12	10	See NCL 2005-2006 Recommendations 10 Hours		Outing.	Self-esteem College Know-how, Living Away From Home, Survival Skills, Public Speaking Techniques

*National Charity League, Inc.*  
PARENT'S PERMISSION AND CONSENT FORM

I, \_\_\_\_\_ the parent having legal custody of, or the legal guardian of,  
\_\_\_\_\_ a minor, give permission for her to attend and to participate in  
all Ticktocker meetings and activities of \_\_\_\_\_ Chapter, of National Charity  
League, Inc., for the period \_\_\_\_\_ 20\_\_\_\_ to 20\_\_\_\_. Further, I hereby agree  
to indemnify and hold National Charity League, Inc. harmless from the acts of said minor while  
participating in the meetings and activities of National Charity League, Inc. I further authorize any  
adult officer or member of National Charity League, Inc., who is in charge of the above referred to  
meetings and/or activities to whom the care of the minor has been entrusted, to arrange all  
necessary emergency first aid including x-ray examination, anesthetic, dental, or medical or  
surgical diagnosis or treatment, and hospital care in the event that the undersigned is unable to  
consent to such emergency treatment. This authorization is given pursuant to the current  
applicable civil code of \_\_\_\_\_ (State) and remains in effect only for the  
events and dates listed above. **Every effort will be made to contact parents immediately.**

Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_  
(name and city)

Christian Science Practitioner: \_\_\_\_\_ Phone: \_\_\_\_\_  
(name and city)

Date of Last Tetanus shot: \_\_\_\_\_ Allergies: \_\_\_\_\_

Medications currently being taken: \_\_\_\_\_

Signature of Parent or Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Insured: \_\_\_\_\_ Medical Insurance Carrier: \_\_\_\_\_

Policy and Group Number: \_\_\_\_\_

## *National Charity League, Inc.*

### TICKTOCKER AGREEMENT

Membership in Ticktockers is a privilege and every Ticktockers has the obligation and responsibility to uphold the high moral and social standards of National Charity League, Inc. You, as a Ticktockers, help by your attitude, your conversation, and your behavior. This set of standards is provided as a guide for your conduct. Please read it carefully and take seriously the commitment your signature represents.

1. I agree to attend all meetings and participate in group activities. I will notify my Grade Level Advisor in writing and/or by telephone if I am unable to attend.
2. I will see that my dress and grooming reflect good taste and judgment.
3. I must conduct myself at Ticktockers activities and in public within the bounds of accepted standards of good taste and with consideration for others.
4. I will take seriously my commitments. If I sign up for a Chapter, Philanthropy, or Grade Level event, I will arrive on time, perform my duties as instructed, and fulfill my assignment to the best of my abilities.
5. I will respect the property and privacy of others. I am aware that my behavior in a group must reflect the same high standard I would present as an individual.
6. I will respect and comply with all instructions established by the Grade Level Advisor for each National Charity League, Inc. activity. I understand that if I disregard the requirements set forth, my parents may be called to take me home.
7. I understand that I am required to observe all local and state laws regarding driving, use of alcohol and use of illegal substances when participating in any National Charity League, Inc. activity.
8. I accept the fact that if I fail to fulfill the responsibilities of a Ticktockers, the Board of Directors of Riverside Chapter of National Charity League, Inc. may restrict my Ticktockers privileges, including, but not limited to, the right to vote, hold a Ticktockers Officer position, and participate in Senior Presentation.

Being a Ticktockers is a privilege and with that privilege comes a responsibility. In signing this agreement, I acknowledge my responsibility. The cooperation of both mother and daughter is needed to maintain these standards.

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Signature of Daughter

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Signature of Mother

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Date

# Ticktoker / Class Philanthropy Contract

The following Ticktoker class or individual Ticktoker hereby chooses to select the following NCL philanthropy or philanthropies to fulfill their yearly service commitment to the National Charity League – Riverside Chapter.

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(Grade Level & Year)

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(Choice of Philanthropy or Philanthropies)

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(Signature of Class Advisor)

**Signatures of each Ticktoker in Grade Level:**

- |           |           |
|-----------|-----------|
| 1. _____  | 13. _____ |
| 2. _____  | 14. _____ |
| 3. _____  | 15. _____ |
| 4. _____  | 16. _____ |
| 5. _____  | 17. _____ |
| 6. _____  | 18. _____ |
| 7. _____  | 19. _____ |
| 8. _____  | 20. _____ |
| 9. _____  | 21. _____ |
| 10. _____ | 22. _____ |
| 11. _____ | 23. _____ |
| 12. _____ | 24. _____ |
|           | 25. _____ |

***Riverside National Charity League  
Philanthropy Fund  
Grant Application***

Grade Level: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Grade Level Philanthropy Rep: \_\_\_\_\_

Email: \_\_\_\_\_

Volunteers:

Project Name:

Project Budget:

Total Expenditures:

Other Income Sources:

Cost Benefit Analysis:



**National Charity League, Inc.**

Riverside, California

*National Charity League, Inc.*  
**Riverside Chapter**  
**CASH VERIFICATION FORM**

**RECEIVED FROM:** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**EVENT:** \_\_\_\_\_

**COINS:**

**Pennies** \_\_\_\_\_  
**Nickles** \_\_\_\_\_  
**Dimes** \_\_\_\_\_  
**Quarters** \_\_\_\_\_  
**Others** \_\_\_\_\_

**TOTAL \$** \_\_\_\_\_

**CURRENCY:**

**1.00** \_\_\_\_\_  
**5.00** \_\_\_\_\_  
**10.00** \_\_\_\_\_  
**20.00** \_\_\_\_\_  
**Other** \_\_\_\_\_

**TOTAL \$** \_\_\_\_\_

**CHECKS:**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**TOTAL \$** \_\_\_\_\_

**GRAND TOTAL \$** \_\_\_\_\_

**VERIFICATION:**

**Signature** \_\_\_\_\_ **Signature** \_\_\_\_\_

*National Charity League Inc.*  
*Riverside Chapter*

Payment Voucher

Date: \_\_\_\_\_

Make check payable to: \_\_\_\_\_

Address: \_\_\_\_\_

For:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requested by: \_\_\_\_\_ Phone: \_\_\_\_\_

Committee: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

**Attached all bills, invoices and/or receipts to this voucher and submit to National Charity League Inc. Riverside's Chapter Treasure for payment. This form must be completed for payment.**



For Treasurer's use only:

Date: \_\_\_\_\_

Check Number: \_\_\_\_\_

Amount: \_\_\_\_\_

Check Canceled: \_\_\_\_\_

**NCL Riverside CA  
Year End Grade Level Advisor Report**

Advisor: \_\_\_\_\_ Grade: \_\_\_\_\_ Class of: \_\_\_\_\_

Co-Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

**TICKTOCKER PROGRAM & ACTIVITIES**

Month	Activities or Programs	Speakers (outside) Other Resources	Comments/Suggestions
June			
July			
Aug.			
Sept.			
Oct.			
Nov.			
Dec.			
Jan.			
Feb.			
Mar.			
Apr.			
May			
June			





